

**Accountant**

Location: 119 Jefferson Hwy, Louisa, VA 23093

Company: Duravex LLC | www.duravex.com

About Duravex

Duravex is a high-growth manufacturer based in Louisa, Virginia, specializing in sheet metal fabrication, welding, machining, coatings, and the design and build of turnkey mechanical systems. In addition to full system integration and production, we also design custom equipment and collaborate with customers to refine and optimize their product designs. Our capabilities include UL 508A industrial control panels and electrical assemblies as part of broader engineered solutions.

Following the acquisition of Piedmont Metal Fabricators, we are scaling rapidly to deliver engineered solutions across critical industries including defense, data infrastructure, industrial processing, and OEM manufacturing. Our capabilities are organized into five strategic verticals: Engineered Plant Equipment, OEM Equipment, Data Infrastructure, Defense & Secure Facility Components, and Contract Manufacturing.

Duravex is building a culture rooted in safety, precision, and continuous improvement—where smart, hands-on leaders thrive.

Position Overview

Plays a vital role in the Finance Department by assisting the Controller in providing timely, accurate month and year end reporting. Prior inventory/job costing and ERP experience preferred by not required.

This position reports directly to the Controller.

Responsibilities**1. General Ledger & Month-End Close:**

- Perform daily accounting operations by recording transactions into ERP system including receipts, disbursements, journal entries and payroll.
- Prepare monthly account analysis and bank reconciliations.
- Review of variances between budgets and forecasts.
- Monitor cash flow requirements including timing of vendor payables.
- Review job profitability for accuracy and completeness.
- Assist in inventory management and costing.

- Prepare monthly sales tax filings and ensure tax reporting compliance.
 - Prepare annual 1099 filings.
 - 2. **Business & Strategic Support:**
 - Assist in the development of annual budgets, quarterly forecasts, and long-term financial plans.
 - Support the Controller in preparing financial presentations for leadership, investors, or board meetings.
 - 3. **Data Integrity & Process Improvement:**
 - Ensure financial data accuracy and consistency in reporting.
 - Work with the Controller to improve financial systems, automation, and reporting efficiency.
 - Assist in implementing and maintaining financial planning tools and software.
 - 4. **Special Projects:**
 - Provide financial analysis to support business cases, scenario planning, and operational initiatives.
 - Assist in regulatory and compliance reporting as needed.
 - Support external audit and tax-related requirements in coordination with the Controller.
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What You Bring

- 3-5 years in progressive accounting roles concentrating on transactional accuracy and account reconciliations.
 - Budgeting
 - Knowledge of state and federal reporting requirements
 - Attention to detail and analytical insights
 - Proficiency in Excel, ERP systems and financial reporting tools
 - Ability to multi-task
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Why Duravex?

- Lead practical change—no red tape, just results.
 - Join a company scaling fast and building smart systems from the ground up.
 - Competitive pay, benefits, and long-term growth opportunity.
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To apply, send your resume and a brief statement of interest to careers@duravex.com.